



FETAKGOMO TUBATSE LOCAL MUNICIPALITY

PUBLIC NOTICE: FTLM 090/2017/18

**IN TERMS OF FETAKGOMO TUBATSE LOCAL MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE
HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES TO DEVELOP COMPREHENSIVE CONDITION
ASSESSMENT TO ALL VARIOUS FACILITIES
NB: ONLY SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE
WILL BE CONSIDERED**

Item no	Description
1	Develop /Create basic site layout drawing
2	Geo reference photograph
3	Assess site infrastructure on element level
4	Assess all building external elements
5	Assess all building elements for each space/room on each floor
6	Assess all equipment and installation including but not limited to: -Electrical -HVAC -Fire System etc. -Bulk Services -Wet Services
7	Develop a proposed project execution plan such as approach and methodology and work breakdown structure
8	Generate the status quo report, remedial action plan and a 10 year maintenance plan
9	SEE ATTACHED LIST

Completed quotations must be placed in a sealed envelope and marked (Request for quotations- condition assessment report of all various site.) Quotations must be deposited in a tender box at first floor next to reception at Fetakgomo Tubatse Local Municipality's Civic Centre Burgersfort and stand no 1 Mashung Ga-Nkwana. A compulsory briefing session will take place on the 15 March 2018, Burgersfort Civic Centre (Municipal Building) at 14H30 and 10H00 at stand no 1 Mashung Apel Ga-Nkwana Regional Office. Closing date is on 20th March 2018 at 12H00, for further information contact SCM officials at 013 231 1231/1220 or Mr.Komane ML 013 231-1154

HEAD OFFICE

1 Kastania Street | P.O Box 206, Burgersfort, 1150
Tel: +27 13 231 1000 | Fax: +27 13 231 7467

REGIONAL OFFICE

Stand No. 1, Mashung, Ga-Nkwana | P.O Box 818, Apel, 0739
Tel: +27 15 622 8000 | FAX: +27 15 622 8026

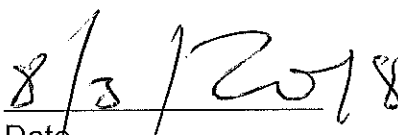
FAILURE TO SUBMIT THE FOLLOWING DOCUMENTS WILL LEAD TO DISQUALIFICATION:

- Compliant tax status (will be confirmed on the CSD report which will be generated by the municipality upon evaluation).
- Tax invoice/statement as proof of updated municipal rates and taxes for the company/business as well as directors/members/shareholders. If staying in a non-rateable area, please attach original SAPS affidavit for the company and directors. If you are renting, attach a copy of the lease agreement plus affidavit stating such arrangement. **If you are residing in someone's property, please submit a SAPS affidavit stating such arrangement and a confirmation letter from the owner of the property.**
- Completion of MBD forms(4,8 & 9), (copies of completed forms are not acceptable and make sure that all forms are attached)
- Original or originally certified copies of BBBEE certificate(from SANAS accredited agencies) or original sworn affidavit (for points allocation)
- Price quoted must be firm and inclusive of Vat and other contingencies if registered as a vat vendor.
- A minimum Personnel with the following experience is required:

Personnel	Minimum qualification	Professional registration	experience
Professional Architect	B.Arc, B.sc(Arch) degree	SACAP	10 Years
Professional electrical engineer	B.Sc, B.Eng degree, B. Tech	ECSA	10 Years
Professional Mechanical engineer	B.Sc, B. Eng degree, B.Tech	ECSA	10 Years
Professional civil engineer	B.Sc, B. Eng degree, B.Tech	ECSA	10 Years
Professional Structural engineer	B.Sc, B.Eng degree, B. Tech	ECSA	10 Years
Professional quantity Surveyor	Registered Professional Quantity Surveyor	SACQSP	10 years

- The Quotation must indicate the following: Company registration number, address, **(the address on the quotation must match the one on the sworn affidavit)** contact/s number and be signed
- No faxed, emailed or late bids shall be accepted


 TG RATAU
 Acting Municipal Manager


 Date

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FETAKGOMO TUBATSE LOCAL MUNICIPALITY

SPECIFICATION FOR THE COMPREHENSIVE CONDITION ASSESSMENT TO VARIOUS FACILITIES OF THE FETAKGOMO TUBATSE MUNICIPALITY

- To render comprehensive condition assessment services to the following facilities:
 1. Ohristad Satellite office and Ohrigstad cemetery
 2. Ga- Mapodille satellite offices which includes
 - 2.1 Thusong service centre
 - 2.2 Library
 - 2.3 Sports complex
 - 2.4 Stores
 3. Steelpoort testing station
 4. Praktiseer satellite office
 5. Praktiseer cemetery
 6. Old municipal building
 7. Change house facility
 8. Penge cemetery
 9. Ga-Mapodile cemetery
 10. Atok Thusong centre
 11. Mabopo traffic station
 12. Mohlaletsi community hall
 13. Mphanama community hall
 14. Pelangwe community hall
 15. Moses Mabotha
 16. Mohlaletsi Thusong centre
 17. Stykraal community hall
 18. Apel Regional office
 19. Apel sports complex
 20. Apel recreational park
 21. Seokodibeng community hall
 22. Tjate community hall
 23. Leboeng community hall
 24. Gowe community hall
 25. Kgopaneng M.P.C.C
 26. Moeng community hall
 27. Malogeng landfill site
 28. Burgersfort landfill site
 29. Municipal civic centre
 30. Nchabeleng stadium

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MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity Numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? YES / NO

3.8.1 If yes, furnish particulars.....

.....

¹MSCM Regulations: "in the service of the state" means to be --

- (a) a member of --
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?YES / NO

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?.....YES / NO

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, Principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. YES / NO

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS
 DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
 ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
 PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of Bidder

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

MBD 9

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder